

6.5.1. The Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

Contents

Sr. No.	Title	Page No.
1	Policies documents of IQAC	2
2	Processes incorporated for NBA and NAAC	3
3	Circular showing IQAC formation	4
4	Circular showing DQAC formation	5

Policies documents of IQAC

Following policies are introduced by IQAC:

- Research Promotion Policy
- Research Ethics Policy
- Policy for R & D
- Placement Policy
- Innovation and Start-up Policy

Details of the policies are given in the separate attachment.

Processes incorporated for NBA and NAAC

Following Processes have been defined/refined by IQAC for NBA and NAAC:

- Process of Defining/Redefining Vision and Mission of the *Department*
- Process of Defining/Redefining Programme Educational Objectives (PEO) of the Department
- Process for identifying extent of compliance of the University curriculum for attaining the Program Outcomes and Program Specific Outcomes
- Process to Measure CO attainment
- Process to Measure PO/PSO attainment
- Process to improve learning experience
- Process for Collaborative Learning
- Process to identify weak learners
- Process to identify Strong Learners
- Process to prepare academic calendar
- Process to ensure adherence to Academic Calendar
- Project Process
- Process to improve quality of internal assessment
- Placement Process
- Academic Audit Process
- Faculty appraisal and development system
- Mentoring process

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai – 400 050.

Ref. : CRCE / 2022 / 264A

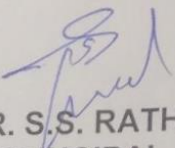
Date : July 20, 2022.

CIRCULAR

An Internal Quality Assessment Cell (IQAC) has been constituted with the following members as per NAAC guidelines :

- | | | |
|------------------------------------------------|---------------|-------------------------------|
| 1. Chairman | Principal | - Dr. Surendrasingh S. Rathod |
| 2. Member of Management | Director | - Fr. Valerian D'Souza |
| 3. Co-ordinator | Professor | - Dr. Sunil Surve |
| 4. Senior Administrative Officer | HoD (Comp) | - Dr. Sujata Deshmukh |
| 5. Senior Administrative Officer | HoD(AI & DS)- | Dr. Jagruti Save |
| 6. Senior Administrative Officer | HoD (ECS) | - Dr. Sapna Prabhu |
| 7. Senior Administrative Officer | HoD (Mech) | - Dr. Bhushan Patil |
| 8. Senior Administrative Officer | HoD (H&S) | - Prof. Dileep Chandra Nair |
| 9. Member – Programme Co-ordinator (Comp) | | - Prof. Monika Khanore |
| 10. Member – Programme Co-ordinator (AI& DS) | | - Prof. Garima Thripathi |
| 11. Member – Programme Co-ordinator (ECS) | | - Prof. Shilpa Patil |
| 12. Member – Programme Co-ordinator (Mech) | | - Dr. Vasim Sheikh |
| 13. Member – Programme Co-ordinator (H&S) | | - Prof. Prasad Lalit |
| 14. Nominee of the Student - General Secretary | | - Mr. Anthony Benno |
| 15. Alumni | | - Mr. Mihir Karkare |
| 16. Employer's Nominee | | - Mr. James Maslamani |
| 17. Nominee from Industry | | - Mr. Lester Fernandes |
| 18. Stakeholder's Nominee (Parent) | | - Ms. Vishakha Fernandes |
| 19. NAAC and NBA Convener | | - Prof. Prashvi Shah |
| 20. NIRF Co-ordinator | | - Prof. Supriya Kamoji |

All concerned are requested to note the above.


(DR. S.S. RATHOD)
PRINCIPAL



DQAC Formation Circular

FR.CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050
Department of Computer Engineering

Formation of DQAC

Date: 11 July 2022

As per guidelines of Course & Department Audit and Mechanism of Audit, Department Quality Assurance Cell (DQAC) is formed on 11 July 2022 and the following are the members of DQAC as per structure of proposed in the guidelines.

HOD : Chairperson- Dr. Sujata P. Deshmukh
Program Coordinator : Member Secretary- Prof. Monika Khanore
Members : Dr. B.S. Daga,
Prof. Merly Thomas,
Prof. Roshni Padate,
Prof. Kalpana Deorukhkar
External Expert : Prof. Narendra Shekokar, Professor,
D.J.Sangavi, COE, Vile Parle, Mumbai

Following are the responsibilities of DQAC

- 1) Department level Audit-course Audit semester wise and Department academic Audit yearly wise
- 2) Analysis of assessment of PEOs of previous cycle and redefine the vision mission
- 3) Validate the question paper against the following requirements :
 - Correlation of questions and the Course Outcomes----
 - Subject Coverage
 - Proportionality of the marking scheme

HOD



(Prof. Sujata Deshmukh)

Computer Engineering, Fr.CRCE